

Rental Payment Record Form

This **rental payment record form** sample is designed to help landlords efficiently track tenant payments and maintain clear financial records. It provides a structured format for documenting payment dates, amounts, and any outstanding balances. Using this form ensures transparency and simplifies rent management for landlords.

Property Address:

Tenant Name(s):

Lease Start Date: **Lease End Date:**

Monthly Rent Amount: \$

Payment Record

| Payment # | Date Received | Amount Paid | Payment Method | Outstanding Balance | Notes |
|-----------|---------------|-------------|----------------|---------------------|-------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

Landlord Signature: _____ **Date:** _____

Tenant Signature: _____ **Date:** _____