

# Rental Agreement Non-Renewal Notice Form Sample

This **rental agreement non-renewal notice form sample** provides a clear template for tenants or landlords to formally communicate the decision not to renew the lease. It ensures all parties are informed in a timely and legally compliant manner. Using this sample helps avoid misunderstandings and facilitates a smooth transition at lease end.

## Non-Renewal of Lease Notice

**Date:**

**To (Landlord/Property Manager):**

  
Full Name or Company

**From (Tenant):**

  
Full Name

**Rental Property Address:**

  
Full Address

**Lease Expiration Date:**

Dear .....

This notice serves as formal notification that the rental agreement for the property located at ..... will **not** be renewed upon its expiration date of .....

Please consider this as [Landlord/Tenant]'s written notice, provided in accordance with the terms of the rental agreement and applicable state/local laws requiring ..... days advance notice.

The property will be vacated by the lease end date, barring other agreed-upon arrangements. Please advise regarding any final inspection, return of keys, and refund of security deposit.

Sincerely,

(Signature)

(Printed Name)

Date: \_\_\_\_\_

*Note: Check your local landlord-tenant laws for specific notice requirements. Adjust this form as needed to fit your situation.*