

# Recruitment Interview Assessment Form Sample

The **recruitment interview assessment form sample** with scoring provides a structured method to evaluate candidates objectively during interviews. It includes predefined criteria and scoring guidelines to ensure consistent and fair assessment. Utilizing this form enhances the hiring process by facilitating clear comparisons between applicants.

## Candidate Details

| Candidate Name | Position Applied For | Date of Interview | Panelist/Interviewer |
|----------------|----------------------|-------------------|----------------------|
|                |                      |                   |                      |

## Assessment Criteria & Scoring

| Criteria                   | Description   | Score (1-5) |
|----------------------------|---|-------------|
| Education & Qualifications | Relevant degrees, certifications, and training for the role |             |
| Work Experience            | Direct experience in related positions or industries        |             |
| Technical Skills           | Job-specific knowledge and practical abilities              |             |
| Communication              | Ability to express ideas clearly and listen actively        |             |
| Problem-solving            | Analytical thinking and approach to challenges              |             |
| Teamwork                   | Collaboration and interpersonal skills                      |             |
| Cultural Fit               | Alignment with organizational values and work culture       |             |
| Total Score                |   |             |

## Scoring Guide

- 1 - Poor
- 2 - Fair
- 3 - Good
- 4 - Very Good
- 5 - Excellent

## Interviewer Comments & Recommendations

**Final Recommendation:**   ☐ Shortlist   ☐ Hold   ☐ Reject