

Project-Based Performance Feedback Form Sample

This **project-based performance feedback form sample** provides a structured way to evaluate team members' contributions and effectiveness during specific projects. It helps managers deliver clear, actionable insights to improve future performance. Utilizing this form promotes continuous growth and accountability within project teams.

Project & Team Member Information

Project Name	
Project Period	
Team Member Name	
Role/Title	
Manager/Supervisor Name	

Performance Criteria

Criteria	Rating (1=Poor, 5=Excellent)	Comments
Quality of Work	1 ▾	
Timeliness	1 ▾	
Collaboration/Teamwork	1 ▾	
Problem Solving	1 ▾	
Communication	1 ▾	

Strengths

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Areas for Improvement

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Recommended Actions/Development Plan

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Overall Comments

Manager/Supervisor Signature	<hr/>	Date	<hr/>
Team Member Signature	<hr/>	Date	<hr/>

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