

# Private Car Insurance Claim Form Sample

Download our **private car insurance claim form sample** complete with annexures to simplify your claims process. This comprehensive template ensures all necessary documentation is organized for a seamless submission. Access and customize it to suit your insurance provider's requirements effectively.

## Section 1: Policyholder Information

Full Name	
Policy Number	
Contact Number	
Email Address	
Address	

## Section 2: Vehicle Details

Vehicle Make & Model	
Registration Number	
Year of Manufacture	
Chassis Number	
Engine Number	

## Section 3: Incident Details

Date & Time of Incident	
Location	
Description of Incident	
Police Report Number (if applicable)	

## Section 4: Damage Assessment

Type of Damage	
Estimated Cost of Repairs	
Is Vehicle Drivable?	
Repairer's Name/Contact	

## Section 5: Third Party (if applicable)

Name	
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Contact Information	
Vehicle Details	
Insurance Details	

## Section 6: Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge. I understand that furnishing false information may result in denial of the claim.

Signature	
Date	

## Annexures

### Annexure A: Copy of Insurance Policy

- Attach a clear photocopy of your current policy document.

### Annexure B: Vehicle Registration Certificate (RC)

- Attach a copy of the RC book/card.

### Annexure C: Driving License

- Attach copies of the driving license of the person driving at the time of the incident.

### Annexure D: Police Report (if applicable)

- Original or copy of FIR or police intake form if required by law or insurer.

### Annexure E: Photographs of Damage

- Attach clear photographs showing the extent of damage to your vehicle and any third-party property involved.

### Annexure F: Repair Estimate

- Attach a detailed cost estimate provided by the repairer/garage.

*\*Ensure all annexures are legible and all pages are included with your claim submission.*