

# Bank Authorization Form for Direct Deposit

Use this **printable bank authorization form** sample to easily set up direct deposit for your payments. It ensures accurate and secure processing by providing essential bank details. Perfect for employees and employers to streamline payroll transactions.

## Employee/Payee Information

Full Name:

Address:

City, State, ZIP:

Phone Number:

Email Address:

Employee ID/Number (if applicable):

## Bank Account Information

Bank Name:

Bank Address:

Account Type:  Checking  Savings

Routing Number:

Account Number:

## Authorization and Agreement

I hereby authorize **[Company/Employer Name]** to initiate direct deposit (credit) entries and, if necessary, debit entries and adjustments for any credit entries made in error to my account indicated above. This authority will remain in effect until I have canceled it in writing.

Employee/Payee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** Please attach a voided check or bank letter for account verification.