

# Payment Invoice

**Invoice No:** INV-2024-001

**Date:** 2024-06-18

**Due Date:** 2024-07-02

## Billed To

John Doe  
123 Client Street  
Client City, ST 12345  
johndoe@email.com

## Itemized Charges

Description	Quantity	Unit Price	Amount
Consulting Services	10	\$100.00	\$1,000.00
Software License	2	\$250.00	\$500.00

**Subtotal:** \$1,500.00

**Tax (10%):** \$150.00

**Total:** \$1,650.00

## Late Fee Policy

Late Fee Description	Fee
Payment received after due date	\$50.00 (flat fee)
Interest on overdue amount	2% per month

**Note:** A late fee will be applied if payment is not received by the due date. Ongoing balances will incur a monthly interest of 2%, in addition to the flat late fee.

## Payment Details

**Bank Name:** ABC Bank  
**Account Number:** 0123456789  
**Routing Number:** 987654321  
**Payment Reference:** INV-2024-001

Thank you for your business! Please remit payment by the due date to avoid late fees.