

# Notice of Proposed Rulemaking (NPRM) Form Sample

**Instructions:** This form is to be used for submitting a proposed rulemaking action. Complete each section and attach supporting documentation as needed. All fields marked \* are required.

## 1. Agency Information

<b>Agency Name*</b>	
<b>Contact Person*</b>	
<b>Telephone*</b>	
<b>Email*</b>	

## 2. Title and Summary of Proposed Rule

<b>Rule Title*</b>	
<b>Summary*</b>	

## 3. Statutory Authority

<b>Legal Citation*</b>	
<b>Description*</b>	

## 4. Statement of Need

<b>Justification for Proposed Rule*</b>	
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## 5. Proposed Rule Text

<b>Text of Proposed Rule*</b>	
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## 6. Economic Impact Analysis\*

Provide a detailed analysis of the anticipated economic impact of the proposed rule, including costs and benefits to affected businesses, individuals, and government agencies.

<b>Impact Area</b>	<b>Description/Estimate</b>
Businesses	
Individuals/Consumers	
Government Agencies	
<b>Cost Estimate</b>	
<b>Benefit Estimate</b>	

## 7. Public Participation

<b>Public Comment Period (dates)</b>	
<b>Public Hearing Information</b>	
<b>Instructions for Submitting Comments</b>	

#### 8. Additional Supporting Documentation

<b>Attached Documents</b>	
<b>Description of Attachments</b>	

#### Certification

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**By signing below, the agency certifies that the information provided herein is correct to the best of their knowledge.**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_