

Lost Receipt Form for Hotel Stay

Use this **lost receipt form** sample to easily request a replacement for your hotel stay receipt. It ensures that all necessary details such as stay dates, guest information, and payment methods are accurately documented. This form helps streamline the process for both guests and hotel management.

Guest Full Name

Email Address

Phone Number

Hotel Name

Stay From (Check-in Date)

Stay To (Check-out Date)

Room Number

Payment Method Used

Additional Notes / Reason for Request

Request Replacement Receipt