

Lost Item Statement Form - Delivery Loss

This **lost item statement form** sample is designed to help individuals report and document delivery loss efficiently. It ensures all necessary details are captured for a smooth resolution process. Using this form can expedite claims and improve communication with delivery services.

1. Personal Information

Full Name:

Delivery Address:

Email Address:

Contact Number:

2. Delivery Details

Order/Tracking Number:

Courier/Delivery Service Name:

Expected Delivery Date:

3. Lost Item Information

Description of Lost Item(s):

Estimated Value:

Additional Details (optional):

4. Incident Description

Describe what happened (e.g. where, when, and how the loss was discovered):

☐ I hereby declare that the above information is true and accurate to the best of my knowledge.

Signature:

Date:

Submit Statement