

# Lost Item Statement Form - Delivery Loss

This **lost item statement form** sample is designed to help individuals report and document delivery loss efficiently. It ensures all necessary details are captured for a smooth resolution process. Using this form can expedite claims and improve communication with delivery services.

## 1. Personal Information

**Full Name:**

**Delivery Address:**

**Email Address:**

**Contact Number:**

## 2. Delivery Details

**Order/Tracking Number:**

**Courier/Delivery Service Name:**

**Expected Delivery Date:**

## 3. Lost Item Information

**Description of Lost Item(s):**

**Estimated Value:**

**Additional Details (optional):**

## 4. Incident Description

**Describe what happened (e.g. where, when, and how the loss was discovered):**

**I hereby declare that the above information is true and accurate to the best of my knowledge.**

**Signature:**

**Date:**

Submit Statement