

Financial Transaction Record Form

This **financial transaction record form** sample helps you accurately track all your income and expenses in one place. It includes a running balance feature to provide real-time updates on your account status. Ideal for personal or business use, it ensures clear and organized financial management.

Date	Description	Type	Income (+)	Expense (âˆ’)	Running Balance
<input type="text" value="2024-06-01"/>	<input type="text" value="Opening Balance"/>	<input type="text" value="Income"/>	<input type="text" value="1000"/>	<input type="text"/>	1000.00
<input type="text" value="2024-06-02"/>	<input type="text" value="Office Supplies"/>	<input type="text" value="Expense"/>	<input type="text"/>	<input type="text" value="125.50"/>	874.50
<input type="text" value="2024-06-03"/>	<input type="text" value="Received Payment"/>	<input type="text" value="Income"/>	<input type="text" value="350.00"/>	<input type="text"/>	1224.50
<input type="text" value="2024-06-05"/>	<input type="text" value="Utilities"/>	<input type="text" value="Expense"/>	<input type="text"/>	<input type="text" value="75.00"/>	1149.50

Use this form to add, edit, or remove transactions. The running balance helps you monitor your available funds after each transaction.