

# Early Lease Termination Notice to Vacate Premises

This **Early Lease Termination Notice** form sample provides a clear template for tenants to formally notify landlords of their intention to vacate the premises before the lease end date. It ensures legal compliance and helps protect both parties' rights during the lease termination process. Using this form simplifies communication and minimizes misunderstandings.

**Date:**

**Landlord's Name:**

**Landlord's Address:**

**Tenant's Name:**

**Tenant's Address (Premises):**

**Original Lease End Date:**

**Intended Move-Out Date:**

**Reason for Early Termination (optional):**

**Forwarding Address (for deposit, correspondence, etc.):**

**Additional Notes or Requests:**

**Tenant's Signature:**

**Date Signed:**

*Note: It is recommended to keep a copy of this notice for your records and to deliver it to your landlord in accordance with*

*your lease agreement (e.g., by certified mail, email, or hand delivery).*