

Donation Receipt

Thank you for your generous contribution!

Non-Profit Organization:	[Organization Name] [Address] [City, State, ZIP] [Phone Number] [Email]
Donor Information:	[Donor Name] [Address] [City, State, ZIP] [Phone Number] [Email]
Date of Donation:	[MM/DD/YYYY]
Donation Amount:	\$ [Amount]
Donation Method:	[Cash / Check / Credit Card / Other]
Purpose / Program (optional):	[Designated Fund or General Support]
Receipt Number:	[Receipt ID]

Note: No goods or services were provided in exchange for this donation, unless otherwise noted above. Please retain this receipt for your tax records.

Authorized Signature: _____
Date: _____

This **donation receipt template** form sample is designed to help non-profit organizations efficiently acknowledge contributions. It provides a clear and professional layout for documenting donor information and donation details. Utilizing this template ensures compliance with tax regulations and enhances donor trust.