

Donation Receipt Sample for Monetary Contributions

A **donation receipt sample** for monetary contributions provides a clear and professional way to acknowledge financial gifts. It helps donors keep accurate records for tax purposes and ensures transparency in charitable giving. This template includes essential details such as donor information, amount donated, and date of contribution.

Donation Receipt

Charity/Organization Name: Helping Hands Foundation

Address: 123 Goodwill Avenue, City, State, ZIP

Phone: (123) 456-7890

Donor Name: Jane Doe

Donor Address: 456 Kindness Rd, Townsville, State, ZIP

Date of Contribution: June 24, 2024

Donation Amount: \$500.00

Payment Method: Credit Card

Receipt Number: HHF-2024-12345

Donation Purpose: General Support

Authorized Signature: _____

Date Issued: June 25, 2024

No goods or services were provided in exchange for this donation. Please retain this receipt for your tax records.

Thank you for your generous support!