

# Retail Employment Application Form

Explore our **detailed employment application form** sample designed specifically for retail jobs, ensuring you capture all essential candidate information efficiently. This template streamlines the hiring process by gathering work history, skills, and availability in one organized document. Perfect for retail managers seeking a thorough yet straightforward applicant assessment tool.

## Personal Information

**First Name**

**Last Name**

**Email Address**

**Phone Number**

**Current Address**

## Position & Availability

**Position Applied For**

**Date Available to Start**

**Type of Employment Desired**

**Days & Hours Available**

## Education

**Highest Level of Education Completed**

**School Name**

**Degree / Diploma Awarded**

## Work Experience

Please list your last three jobs, starting with the most recent.

**Employer #1**

Company Name

**Job Title**

**Dates Employed**

MM/YYYY - MM/YYYY

**Duties/Responsibilities**

**Employer #2**

Company Name

**Job Title**

**Dates Employed**

MM/YYYY - MM/YYYY

**Duties/Responsibilities**

**Employer #3**

Company Name

**Job Title**

**Dates Employed**

MM/YYYY - MM/YYYY

**Duties/Responsibilities**

## Retail & Customer Service Skills

Please outline relevant retail, cashiering, or customer service experience



I have Point-of-Sale (POS) system experience



I have inventory or stocking experience

## References

List two professional references, not related to you.

**Reference #1 Name**

**Relationship**

**Phone**

**Reference #2 Name**

**Relationship**

**Phone**

## Additional Information

**Is there anything else we should know when considering your application?**

## Applicant's Statement

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

**Signature**

**Date**

Submit Application