

Delivery Log Form Sample with Signature

The **delivery log form sample with signature** ensures accurate tracking of shipments and confirms receipt by the recipient. This form helps streamline delivery processes by documenting essential details and capturing the recipient's acknowledgment. Utilizing such a form improves accountability and reduces delivery disputes effectively.

Delivery Details

Date	MM/DD/YYYY	Time	HH:MM
Delivery Person	Name		
Recipient Name	Name		
Delivery Address	Address		
Item Description	Description		
Quantity	Qty	Tracking/Reference No.	Ref. No.
Remarks	Optional		

Recipient Acknowledgment

Recipient Signature:	Date: MM/DD/YYYY	Recipient Contact No.: Phone Number
----------------------	---------------------	--

Note: By signing above, the recipient acknowledges receipt of the described items in acceptable condition.