

# Delivery Log Form Sample with Signature

The **delivery log form sample with signature** ensures accurate tracking of shipments and confirms receipt by the recipient. This form helps streamline delivery processes by documenting essential details and capturing the recipient's acknowledgment. Utilizing such a form improves accountability and reduces delivery disputes effectively.

## Delivery Details

Date	<input type="text" value="MM/DD/YYYY"/>	Time	<input type="text" value="HH:MM"/>
Delivery Person	<input type="text" value="Name"/>		
Recipient Name	<input type="text" value="Name"/>		
Delivery Address	<input type="text" value="Address"/>		
Item Description	<input type="text" value="Description"/>		
Quantity	<input type="text" value="Qty"/>	Tracking/Reference No.	<input type="text" value="Ref. No."/>
Remarks	<input type="text" value="Optional"/>		

## Recipient Acknowledgment

Recipient Signature: <div><input type="text"/></div>	Date: <input type="text" value="MM/DD/YYYY"/>	Recipient Contact No.: <input type="text" value="Phone Number"/>
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Note: By signing above, the recipient acknowledges receipt of the described items in acceptable condition.