

Declaration Letter Form Sample for Lost Documents

This **declaration letter form** sample provides a clear template to officially report lost documents. It ensures all necessary details are included for legal and administrative purposes. Use this form to expedite the process of document replacement or verification.

Declaration Letter for Lost Documents

Date:

To:

Subject:

Declaration:

I, [Your Full Name], holding [ID/Passport Number: _____], hereby
declare that I have lost the following document(s):
- [Document Name 1, Details]
- [Document Name 2, Details]
The document(s) were lost on/about [Date], at/about [Place/Location].
I affirm that the loss was unintentional, and to the best of my knowledge and
belief, the lost document(s) have not been used for any fraudulent activity.
I request the concerned authorities to kindly issue a replacement or take

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Note: Replace bracketed sections with your specific information. Attach any additional proofs or police reports, if available.