

Consulting Agreement Form Sample

This **consulting agreement form sample** outlines the essential terms and conditions between a consultant and client, including clear payment terms. It ensures both parties understand the scope of work, compensation, and deadlines to avoid disputes. Using this template helps establish a professional and legally binding contract.

Consulting Agreement

This Consulting Agreement ("Agreement") is entered into as of [Date] by and between:

- **Client:** [Client Name], [Client Address]
- **Consultant:** [Consultant Name], [Consultant Address]

1. Scope of Work

The Consultant agrees to perform the following services: [Description of services and deliverables] ("Services").

2. Term

This Agreement shall commence on [Start Date] and will continue until [End Date/Completion of Services] unless terminated earlier according to Section 7.

3. Payment Terms

1. **Compensation:** The Client shall pay the Consultant a fee of [\$ Amount], payable as follows:
 - **Deposit:** [\$ Amount or %] due upon signing this Agreement.
 - **Milestone/Installments:** [\$ Amount/%] due upon completion of [milestones/services].
 - **Final Payment:** [\$ Amount] due upon final delivery of all Services.
2. **Payment Method:** All payments shall be made via [Bank Transfer/Check/Other], to: [Bank Account Details or Payment Instructions].
3. **Late Payment:** Payments not made within [number] days of invoice will incur interest at [rate]% per month.

4. Confidentiality

Both parties agree to maintain the confidentiality of proprietary information unless required by law.

5. Independent Contractor

The Consultant is an independent contractor, not an employee, and is responsible for their own taxes.

6. Ownership of Work Product

Upon full payment, all deliverables created under this Agreement become the property of the Client.

7. Termination

Either party may terminate this Agreement with [number] days written notice. Consultant will be paid for Services performed up to the termination date.

8. Governing Law

This Agreement shall be governed by the laws of [State/Country].

Signatures

Client:

Name: _____
Signature: _____
Date: _____

Consultant:

Name: _____
Signature: _____
Date: _____