

Consultant Contract Form Sample

This **consultant contract form sample** outlines clear payment terms to ensure mutual agreement between parties. It includes detailed sections on fees, payment schedules, and conditions for compensation. This template helps establish a professional and transparent consulting relationship.

1. Parties

Consultant: _____
Client: _____
Date: _____

2. Scope of Services

The Consultant agrees to provide the following services:

3. Payment Terms

Fee Structure	Amount	Due Date/Condition
Initial Retainer Fee	\$ _____	Upon signing of contract
Hourly/Project Rate	\$ _____	As work is completed
Final Payment	\$ _____	Upon project completion

- Payments are due within _____ days of receipt of invoice.
- Late payments may incur a _____% monthly late fee.
- Accepted payment methods: **Bank transfer, check, PayPal, etc.**
- Additional reimbursable expenses must be pre-approved in writing.

4. Confidentiality

The Consultant agrees to maintain strict confidentiality regarding all information and materials provided by the Client.

5. Termination

Either party may terminate this agreement with _____ days written notice. Compensation will be made for services rendered up to the termination date.

6. Signatures

Consultant Signature: _____ **Date:** _____
Client Signature: _____ **Date:** _____