

This **acknowledgement receipt** sample serves as proof of salary received by an employee, ensuring clarity and transparency in payroll transactions. It includes essential details such as the employee's name, amount received, payment date, and signatures. Using this receipt helps both employers and employees maintain accurate financial records.

Acknowledgement Receipt for Salary Received

Employee Name: _____

Employee ID/Number: _____

Amount Received: _____

Payment Date: _____

Salary Period Covered: _____

Mode of Payment: Cash Cheque Bank Transfer

Remarks: _____

Received by:

Verified by:

Employee Signature/Date

Authorized Signature/Date