

Volunteer Evaluation Form Sample

Use this **volunteer evaluation form sample** to effectively assess the performance and contributions of volunteers in nonprofit organizations. The form helps track volunteer engagement, strengths, and areas for improvement, ensuring a productive and rewarding experience for both the volunteers and the organization. Regular evaluations support better management and recognition of volunteer efforts.

Volunteer Information

Name:	<input type="text"/>
Role/Position:	<input type="text"/>
Evaluation Period:	<input type="text" value="e.g. Jan 2024 - Jun 2024"/>
Supervisor:	<input type="text"/>

Performance Assessment

Criteria	Rating (1=Needs Improvement, 5=Excellent)	Comments
Attendance & Punctuality	<input type="text"/>	<input type="text"/>
Teamwork & Communication	<input type="text"/>	<input type="text"/>
Initiative & Motivation	<input type="text"/>	<input type="text"/>
Quality of Work	<input type="text"/>	<input type="text"/>
Adaptability	<input type="text"/>	<input type="text"/>

Strengths

Describe the volunteer's strengths...

Areas for Improvement

Describe any areas for improvement...

Additional Comments

Additional feedback or suggestions...

Volunteer Goals (Optional)

Set goals for the upcoming period...

Submit Evaluation

Thank you for taking the time to recognize and support our volunteers!