

# Virtual Interview Attendance Form

Use this **virtual interview attendance form** sample to efficiently track participant presence during online meetings. It ensures accurate record-keeping and helps organizers verify attendee engagement. Simple and customizable, it suits various virtual interview formats.

**Interview / Meeting Title:**

**Date of Interview:**

**Time:**

**Platform Used (e.g., Zoom, Teams):**

**Participant Name:**

**Participant Email:**

**Role:**



**Attendance Status:**



**Remarks / Notes:**

Submit Attendance