

Supplier Evaluation Questionnaire for Software Suppliers

Conducting a **supplier evaluation questionnaire** for software suppliers ensures that companies select the most reliable and efficient partners. This process involves assessing key factors such as quality, compliance, and support capabilities. A thorough evaluation helps mitigate risks and enhances overall software procurement success.

Supplier Information

| | |
|-----------------|--|
| Supplier Name: | |
| Contact Person: | |
| Email: | |
| Phone Number: | |
| Website: | |

Evaluation Criteria

1. Product Quality

Is the software stable and reliable?

☐ Excellent ☐ Good ☐ Average ☐ Poor

Does the software meet technical requirements?

☐ Yes ☐ No

2. Compliance

Is the supplier compliant with industry standards (e.g., ISO, GDPR)?

☐ Yes ☐ No

3. Support & Maintenance

Does the supplier offer timely technical support?

☐ Excellent ☐ Good ☐ Average ☐ Poor

Are regular updates and patches provided?

☐ Yes ☐ No

4. Pricing & Licensing

Is the pricing model transparent and competitive?

☐ Yes ☐ No

Are license terms clear and flexible?

☐ Yes ☐ No

5. References

Can the supplier provide references from similar clients?

☐ Yes ☐ No

6. Additional Comments

Enter any additional comments here...

Submit Evaluation