

Simple Service Agreement Form

This **simple service agreement form** sample outlines clear payment terms to ensure mutual understanding between parties. It helps define the scope of services, payment schedules, and responsibilities efficiently. Using this template promotes transparency and protects both client and service provider interests.

1. Parties

Client Name:

Service Provider Name:

2. Description of Services

Describe the services to be provided...

3. Payment Terms

Total Payment Amount: \$

Payment Schedule:

Other Payment Terms (if any):

4. Responsibilities

List all key responsibilities of both parties...

5. Agreement Duration

Start Date: End Date:

6. Signatures

Client Signature: Date:

Service Provider Signature: Date:

Submit