

# Sign Permit Application Form

Obtaining a **sign permit application form** is essential for businesses to ensure compliance with local regulations before installing signage. This sample form guides business owners through the required information and documentation needed to secure approval. Utilizing the correct application helps streamline the permitting process and avoid potential fines.

## 1. Business Information

Business Name:

Business Address:

Owner's Name:

Contact Phone:

Contact Email:

## 2. Sign Details

Type of Sign:

Sign Dimensions (H x W, in feet):

Proposed Location on Property:

Is the sign illuminated?

☐ Yes ☐ No

## 3. Required Attachments

- Site plan showing sign placement
- Drawing/rendering of proposed sign, including colors and dimensions
- Photo of building/storefront
- Written consent from property owner (if applicant is tenant)

Upload Documents:

Choose File

No file selected

## 4. Applicant Certification

I certify that the information provided is true and complete to the best of my knowledge and complies with all local sign ordinance requirements.

☐ I agree to the above statement

Signature:

Date:

MM/DD/YYYY

Submit Application