

Vendor Feedback Evaluation Form

This **vendor feedback evaluation form** is designed to streamline the procurement process by assessing supplier performance effectively. It enables buyers to provide structured feedback, ensuring better supplier relationships and improved quality. Utilizing this form helps maintain transparency and accountability throughout procurement.

Vendor Information

Vendor Name:	<input type="text"/>	Contact Person:	<input type="text"/>
Vendor ID:	<input type="text"/>	Product/Service Provided:	<input type="text"/>
Evaluation Period:	<input type="text"/>		

Performance Evaluation

Criteria	Excellent	Good	Average	Poor	Comments
Quality of Goods/Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Timeliness of Delivery	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Compliance with Specifications	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Responsiveness to Queries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Pricing Competitiveness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

Additional Comments

Evaluator Details

Name:	<input type="text"/>	Position:	<input type="text"/>
Date of Evaluation:	<input type="text"/>		

Submit Evaluation