

Project Assessment Form Sample

This **project assessment form sample** includes a comprehensive risk analysis section to identify potential challenges and mitigate project risks effectively. It facilitates thorough evaluation and ensures informed decision-making throughout the project lifecycle. Using this form helps enhance project planning and management accuracy.

1. Project Overview

Project Name	<input type="text"/>
Project Manager	<input type="text"/>
Start Date	<input type="text"/>
End Date	<input type="text"/>
Description	<input type="text"/>

2. Objectives

3. Stakeholders

4. Key Deliverables

5. Risk Analysis

Identify potential project risks, assess their impact and likelihood, and describe mitigation strategies.

Risk Description	Likelihood (Low/Med/High)	Impact (Low/Med/High)	Mitigation Strategy
<input type="text"/>	<div>Low</div>	<div>Low</div>	<input type="text"/>
<input type="text"/>	<div>Low</div>	<div>Low</div>	<input type="text"/>
<input type="text"/>	<div>Low</div>	<div>Low</div>	<input type="text"/>

Note: Add more rows if necessary to include all identified risks.

6. Additional Comments/Recommendations

Submit Assessment