

Project Assessment Form Sample

This **project assessment form sample** includes a comprehensive risk analysis section to identify potential challenges and mitigate project risks effectively. It facilitates thorough evaluation and ensures informed decision-making throughout the project lifecycle. Using this form helps enhance project planning and management accuracy.

1. Project Overview

Project Name	
Project Manager	
Start Date	
End Date	
Description	

2. Objectives

3. Stakeholders

4. Key Deliverables

5. Risk Analysis

Identify potential project risks, assess their impact and likelihood, and describe mitigation strategies.

Risk Description	Likelihood (Low/Med/High)	Impact (Low/Med/High)	Mitigation Strategy
	Low ▾	Low ▾	
	Low ▾	Low ▾	
	Low ▾	Low ▾	

Note: Add more rows if necessary to include all identified risks.

6. Additional Comments/Recommendations

Submit Assessment