Presentation Feedback Form Sample

Use this **presentation feedback form sample** with scoring rubric to effectively evaluate and improve speaking skills. The form combines qualitative comments with a structured score system for clear performance assessment. Ideal for educators and trainers aiming to provide constructive and consistent feedback.

Presenter Information

Presenter Name(s):	
Topic/Title:	
Date:	

Scoring Rubric

5 = Excellent   **4** = Good   **3** = Satisfactory   **2** = Needs Improvement   **1** = Poor

Criteria	Score (1-5)	Comments
Organization & Structure (Logical flow, clarity in sections, time management)		
Content Quality (Accuracy, depth, relevance, use of evidence/examples)		
Delivery (Volume, pacing, enthusiasm, confidence, body language)		
Visual Aids (Clarity, design, integration with speech, readability)		
Engagement (Audience interaction, handling of questions, eye contact)		

Overall Feedback

Suggestions for Improvement

Evaluator Name: