Payment Form Sample Excel with Itemized Billing

This **payment form sample excel** provides a clear and organized way to manage itemized billing, making it easy to track individual charges. It includes separate fields for each product or service, ensuring precise calculation and transparency. Designed for efficiency, it helps streamline payment processing and financial record-keeping.

Sample Itemized Billing Table

Item No.	Description	Quantity	Unit Price	Total
1	Product A	2	$50.00	$100.00
2	Service B	3	$30.00	$90.00
3	Product C	1	$20.00	$20.00
			Grand Total	**$210.00**

Instructions for Use in Excel

1. Download the table above into Excel or recreate it with your own items.
2. Enter your products, services, and corresponding amounts per row.
3. Use Excel formulas to automatically calculate totals (`=Quantity*Unit Price` for each item).
4. Sum up the totals to find the grand total using `=SUM(E2:E4)` (update cell range as needed).
5. Use filters or sorting as desired for easier record-keeping.