

Notice of Intent to Vacate Apartment Form PDF Sample

This **notice of intent to vacate apartment form** PDF sample provides a clear and concise template for tenants to formally inform landlords of their decision to leave the rental property. It ensures proper communication and helps comply with lease agreements and legal requirements. Using this sample can streamline the moving-out process and avoid potential disputes.

Sample: Notice of Intent to Vacate Apartment

Tenant Information

Tenant Name:

Apartment Address:

City, State, ZIP:

Landlord/Property Manager Information

Landlord/Property Manager Name:

Landlord Address:

Notice Details

Planned Move-Out Date:

Forwarding Address:

Additional Comments

Enter any comments or information here...

Dear [Landlord/Property Manager Name],

This letter serves as formal notice of my intent to vacate the apartment located at [Apartment Address] effective [Planned Move-Out Date]. I am providing this notice in accordance with the terms of my lease agreement.

Please advise on any move-out procedures or inspections required.

My forwarding address for the return of the security deposit and future correspondence is listed above.

Thank you for your assistance.

Sincerely,
[Tenant Name]
[Date]

This is a sample template. Please consult your lease agreement or legal counsel for specific requirements in your jurisdiction.