

Local Authority Road Closure Permit Application Form

This **local authority road closure permit form** sample template provides a comprehensive layout to streamline the application process for temporary road closures. It ensures all necessary details are captured, facilitating efficient approval by the relevant municipal authorities. Use this template to maintain compliance and minimize disruptions during planned roadworks or events.

1. Applicant Information

Organisation Name:	
Applicant Name & Position:	
Address:	
Phone Number:	
Email:	

2. Details of Road Closure

Location/Street(s) to be Closed:	
Reason for Closure:	<input type="checkbox"/> Roadworks <input type="checkbox"/> Public Event <input type="checkbox"/> Emergency <input type="checkbox"/> Other: _____
Start Date & Time:	_____ Time: _____
End Date & Time:	_____ Time: _____
Proposed Alternative Route(s):	_____

3. Traffic Management Plan

Please attach or describe your traffic management plan, including provisions for signage, barriers, and notification to emergency services.

4. Impact Assessment

Access for Residents/Businesses?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, details: _____
Access for Emergency Vehicles?	<input type="checkbox"/> Yes <input type="checkbox"/> No If No, provide explanation: _____
Public Notifications (method & timeline):	_____

5. Declaration

I declare that the information provided is accurate and that all necessary precautions will be taken to minimize public inconvenience and ensure safety.

Name: _____

Signature: _____

Date: _____

For Office Use Only:

Date Received		Permit Number	
Approval Status	â– Approved â– Rejected	Officer Name	
Notes:			