

# Inventory Request Form - Construction Materials

The **inventory request form sample** for construction materials streamlines the process of ordering and tracking essential supplies on-site. It ensures accurate documentation and efficient management of resources, reducing delays and shortages. Utilizing this form helps maintain project continuity and cost control.

**Project Name:**

**Requested By:**  **Date Requested:**

**Department / Section:**  **Date Needed:**

**Materials Requested:**

No.	Material Description	Specification	Unit	Quantity Requested	Purpose / Remarks
1	<input type="text"/>				
2	<input type="text"/>				
3	<input type="text"/>				

**Approver (Name & Signature):**

**Date Approved:**

**Submit Request**