

# Inventory Request Form - Construction Materials

The **inventory request form sample** for construction materials streamlines the process of ordering and tracking essential supplies on-site. It ensures accurate documentation and efficient management of resources, reducing delays and shortages. Utilizing this form helps maintain project continuity and cost control.

Project Name:

Requested By:       Date Requested:

Department / Section:       Date Needed:

Materials Requested:

No.	Material Description	Specification	Unit	Quantity Requested	Purpose / Remarks
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Approver (Name & Signature):

Date Approved:

Submit Request