

Hourly Wage Payroll Record Form (Sample) – Contractors

This **hourly wage payroll record form** sample is designed for contractors to accurately document hours worked and payment details. It ensures compliance with labor regulations while simplifying payroll processing. Use this form to maintain organized, transparent records for every payroll period.

Contractor Information

Contractor Name:

Contractor ID:

Job Title/Project:

Payroll Period: / / to / /

Date	Day	Start Time	End Time	Breaks (mins)	Total Hours Worked	Hourly Rate (\$)	Daily Earnings (\$)	Supervisor Initials
Total Hours This Period:						Total Pay:		

Approval & Certification

Contractor Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

This template is for demonstration and informational purposes. Consult your HR or payroll department for official documentation and compliance verification.