

Hazard Log Form Sample

This **hazard log form sample** provides a clear framework to document potential hazards, assessing their severity and likelihood effectively. It helps in identifying risks, prioritizing safety measures, and ensuring comprehensive risk management. Use this form to maintain organized records and improve hazard mitigation strategies.

Hazard Log Form

Hazard ID	Description of Hazard	Potential Effect(s)	Severity (1-5)	Likelihood (1-5)	Risk Rating (Severity x Likelihood)	Existing Controls	Additional Actions Required	Owner	Status	Date Identified	Review Date
HZ-001	Wet floor in main corridor	Slip and fall injury	4	3	12	Wet Floor signage, regular cleaning	Improve drainage, staff retraining	Jane Smith	Open	2024-05-12	2024-06-12
HZ-002	Obstructed emergency exit	Inability to evacuate during emergency	5	2	10	Monthly checks	Install visual reminders, clear area	Mark Lee	In Progress	2024-05-25	2024-06-25
HZ-003	Electrical socket exposed	Electric shock hazard	5	1	5	Routine inspections	Install socket covers	Anna Reed	Closed	2024-05-18	2024-06-18

Severity & Likelihood Rating Guide

Severity	Description	Likelihood	Description
1	Negligible (Minor inconvenience)	1	Rare (Unlikely to occur)
2	Minor (First-aid needed)	2	Unlikely (Possible, but not expected)
3	Moderate (Medical treatment required)	3	Possible (Could occur sometimes)
4	Major (Severe injury)	4	Likely (Will probably occur)
5	Critical (Fatality or catastrophic result)	5	Almost Certain (Expected to occur frequently)