

# Freelance Contract Form Sample for Short-Term Projects

This **freelance contract form** sample is designed specifically for short-term projects, ensuring clear terms and conditions between clients and freelancers. It helps outline project scope, deadlines, payment details, and responsibilities to avoid misunderstandings. Using this template streamlines agreements and protects both parties throughout the project's duration.

**Project Details**

**Project Name:**

**Project Description/Scope:**

**Deliverables:**

**Deadline/Completion Date:**

**Client Information**

**Client Name/Organization:**

**Email:**

**Phone:**

**Freelancer Information**

**Freelancer Name:**

**Email:**

**Phone:**

**Payment Details**

**Agreed Rate/Total Payment:**

**Payment Terms (e.g., upon completion, milestones, advance):**

**Payment Method (e.g., bank transfer, PayPal):**

**Additional Terms & Responsibilities**

**Client Responsibilities (if any):**

**Intellectual Property & Ownership Terms:**

**Confidentiality Clauses (if applicable):**

**Agreement**

By signing below, both parties agree to the terms and conditions stated above and commit to fulfilling their respective responsibilities for this short-term freelance project.

**Client Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Freelancer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_