

Freelance Contract Agreement Form Sample

This **freelance contract agreement form sample** outlines clear payment terms to protect both parties involved. It ensures transparent compensation schedules and responsibilities, minimizing disputes. Use this template to establish a professional and legally sound working relationship.

1. Parties

This Agreement is made between:

Client Name: _____

Freelancer Name: _____

2. Scope of Work

Describe the services to be provided by the Freelancer:

3. Payment Terms

- **Total Project Fee:** \$_____
- **Payment Schedule:**
 - Deposit: \$_____ due upon signing this agreement
 - Progress Payment(s): \$_____ due upon reaching the following milestone(s):

 - Final Payment: \$_____ due upon project completion and approval by the Client
- **Late Payment Penalty:** A late fee of _____% per week will apply for overdue payments.
- **Payment Method:** _____

4. Timeline & Deadlines

Project Start Date: _____

Estimated Completion Date: _____

Delivery milestones (if any):

5. Confidentiality & Copyright

Any work produced under this agreement is the property of the client upon full payment. The freelancer agrees to keep all project information confidential.

6. Signatures

Client Signature: _____ Date: _____

Freelancer Signature: _____ Date: _____

This sample is for informational purposes only and does not constitute legal advice. Please consult a legal professional before using this form.