

Free Printable Payment Receipt Excel Template with GST

Download our **free printable payment receipt** Excel template, designed to simplify your financial record-keeping with integrated GST calculations. This user-friendly template ensures accurate tracking of payments and tax details, making it ideal for small businesses and freelancers. Easily customize and print receipts to maintain professional and compliant documentation.

Download Template

[Click here to download the Excel template \(.xlsx\)](#)

Template Features

- Automatic GST calculation
- Customizable company and client details
- Easy-to-edit fields for date, invoice number, item description, and payment status
- Ready for instant print out
- Professional and clean design

How to Use

1. Download and open the Excel template.
2. Enter your company and client details in the designated sections.
3. Fill in the payment information and let the template automatically calculate GST.
4. Print the receipt or save it as a PDF for digital sharing.

Preview

Payment Receipt Excel Template Preview