

Consultancy Agreement Form Sample

Download a comprehensive **consultancy agreement form sample** that includes a robust confidentiality clause to protect sensitive information. This template ensures clear terms between consultants and clients, promoting trust and legal security. Ideal for businesses seeking professional partnerships with confidentiality safeguards.

Sample Consultancy Agreement

This Consultancy Agreement ("Agreement") is made as of [Date]

Between:

Client: [Client Name], having its address at [Client Address]

Consultant: [Consultant Name], having its address at [Consultant Address]

1. Engagement

The Client hereby engages the Consultant and the Consultant agrees to provide consulting services as described in **Schedule A** attached hereto ("Services").

2. Term and Termination

This Agreement shall commence on [Start Date] and continue until [End Date] or until terminated by either party upon [Number] days written notice.

3. Fees and Payment

The Client shall pay the Consultant a fee of [Amount and Currency] per [Hour/Project/Month], payable within [Number] days of receipt of invoice.

4. Confidentiality

4.1 Confidential Information. For the purpose of this Agreement, "Confidential Information" means all non-public, proprietary, or confidential information disclosed by either party to the other party, whether orally, in writing, or by other means, including but not limited to business operations, strategies, trade secrets, and client information.

4.2 Obligation of Confidentiality. Each party agrees to:

- Treat the other party's Confidential Information as strictly confidential;
- Not disclose such information to any third party without the prior written consent of the disclosing party; and
- Use such Confidential Information only for the purposes of performing its obligations under this Agreement.

4.3 Exclusions. Confidential Information does not include information that:

- Is or becomes public knowledge without breach of this Agreement;
- Is received from a third party without breach of any obligation of confidentiality;
- Is independently developed by the receiving party without use of or reference to the disclosing party's Confidential Information.

4.4 Survival. The obligations under this Clause 4 shall survive the termination of this Agreement.

5. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of [Jurisdiction].

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

[Client Name]

[Consultant Name]
