

# Construction Site Incident Report Record Form

This **construction site incident report** record form sample is designed to document accidents and safety hazards efficiently. It helps in maintaining accurate records for compliance and future reference. Using this form ensures timely reporting and proactive safety management on construction sites.

## Incident Details

Date of Incident

Time of Incident

Location of Incident

Specify area or section

Reported By

Full Name

## People Involved

Name	Role/Position	Contact Info
<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>

## Incident Description

Describe the incident in detail, including events leading up to it:

## Injury and Damage Record

Injuries Sustained (if any)

Property/Equipment Damage (if any)

## Immediate Actions Taken

Describe any immediate action taken, medical attention, or site control:

**Witness Information**

Names and contact details of witnesses (if applicable):

**Supervisor Review**

Supervisor's Name & Signature

Review Date

Submit Report