

# Confidentiality Statement Template for Business Proposals

Use this **confidentiality statement template** to protect sensitive information in your business proposals. It clearly outlines the obligations of all parties to maintain confidentiality and prevent unauthorized disclosure. Ensure your proposals are secure and professional with this essential legal safeguard.

## Sample Confidentiality Statement

### Confidentiality Statement

This business proposal and all information contained herein are confidential and intended solely for the recipient. By accepting this proposal, you agree that you shall not disclose, copy, reproduce, or distribute any part of this document or its contents to any third party without the prior written consent of [Your Company Name]. You further agree to use the information contained solely for the purpose of evaluating this proposal.

Any violation of this confidentiality statement may result in legal action and/or injunctive relief.

If you are not the intended recipient of this proposal, please notify [Your Company Name] immediately and destroy all copies of this document.

**[Your Company Name]**

*Date:* \_\_\_\_\_