

Cash Receipt Sample for Small Business

A **cash receipt sample for small business** helps document transactions accurately, ensuring financial transparency and accountability. It simplifies record-keeping by providing a clear proof of payment for both the business and its customers. Using a well-designed cash receipt enhances trust and eases bookkeeping processes.

CASH RECEIPT	
Receipt No.: 0023	Date: 2024-06-15
Received From: Jane Doe	Phone: (123) 456-7890
Business Name: ABC Widgets LLC	
Description	Amount
Widget A (Qty: 10)	\$150.00
Widget B (Qty: 5)	\$75.00
Total	\$225.00
Payment Method: Cash	
Purpose: Purchase of widgets	
Authorized Signature	
Received By _____	
Thank you for your business!	