

Cash Receipt Excel Template for Rent Payments Tracking

Efficiently manage your rent payments with this **cash receipt Excel template**, designed to simplify tracking and recording transactions. The template offers organized columns for dates, amounts, and payer details, ensuring accurate and transparent records. Ideal for landlords and property managers seeking a streamlined payment tracking solution.

Sample Table Preview

Receipt No.	Date	Tenant Name	Property Address	Payment Method	Amount Paid	Month Paid For	Received By	Remarks
001	2024-06-01	Jane Doe	123 Main St, Apt 4B	Cash	\$1,200	June 2024	John Landlord	On time
002	2024-06-03	Bob Smith	456 Elm Ave, Unit 2A	Bank Transfer	\$950	June 2024	John Landlord	Late fee included
003	2024-06-05	Maria Chan	789 Pine Rd, Suite 7	Check	\$1,050	June 2024	John Landlord	-

How to Use:

1. Download the Cash Receipt Excel template.
2. Fill out each column for every rent payment transaction.
3. Save and monitor payments with ease for accurate financial records.

Tip: Customize columns to fit your specific property management needs.