

# Basic Job Application Form

This **basic job application form** sample includes a dedicated cover letter section, allowing applicants to introduce themselves effectively. It streamlines the hiring process by collecting essential personal information and professional background in one place. This form is ideal for employers seeking a straightforward, comprehensive application tool.

**Full Name \***

**Email Address \***

**Phone Number \***

**Position Applying For \***

**Highest Level of Education**

-- Select --

**Work Experience**

Briefly describe your relevant work experience

**Key Skills**

List your key skills (comma separated)

**Cover Letter \***

Introduce yourself and explain why you are a good fit for this position.

**Submit Application**