

Background Check Authorization Form

This **background check authorization form** sample includes consent for both criminal history and credit checks, ensuring comprehensive screening. It streamlines the hiring process by clearly outlining applicant permissions. Employers can use this template to maintain compliance and build trust.

Applicant Information

Full Name:

Date of Birth:

Social Security Number (last 4 digits):

Current Address:

Authorization and Release

I hereby authorize [Company Name] to obtain my consumer report, criminal history, and credit history for employment purposes, including pre-employment evaluation and ongoing employment considerations. I understand that this report may include information about my character, general reputation, personal characteristics, mode of living, and credit standing.

I authorize all persons and organizations that may have relevant information to provide it to [Company Name] or its agents. I acknowledge that this consent is valid for the duration of my employment unless revoked in writing.

Disclosure

In compliance with the Fair Credit Reporting Act (FCRA), [Company Name] will provide you with a copy of the report and a summary of your rights under the FCRA should any adverse action be taken based on the results of this background check.

Applicant's Consent

I have read, understand, and authorize the background and credit check as described above.

Signature:

Date: