

30 Day Notice to Vacate Premises

Notice of Intent to Vacate

Use this **30 day notice to vacate premises form template** to formally inform your landlord or tenant of your intent to move out within 30 days. This legally binding document helps ensure a smooth transition and clear communication. Download and customize the sample to fit your specific rental situation.

Date:

Landlord/Property Manager Name:

Landlord/Property Manager Address:

Tenant Name(s):

Rental Property Address:

Date of Intended Move-Out (at least 30 days from today):

Additional Comments (optional):

Dear _____,

This letter serves as my/our formal **30-day notice to vacate** the premises located at _____. My/Our last day of tenancy will be on _____ as required by the lease agreement.

I/we intend to return the property in a clean and undamaged condition, subject to normal wear and tear. Please let me/us know if you would like to schedule a walk-through inspection prior to my/our move-out date.

Please let me/us know the procedures for the return of the security deposit.

Thank you for your cooperation.

Tenant Signature:

Date Signed: