

## 30-Day Notice of Intent to Vacate

Use this **30-day notice form sample** to formally notify your landlord of early lease termination. It provides a clear and legally compliant way to communicate your intent to vacate within 30 days. This template helps ensure a smooth transition without unnecessary penalties.

**Date:** \_\_\_\_\_

**Tenant Name(s):** \_\_\_\_\_

**Current Address:** \_\_\_\_\_

\_\_\_\_\_

**Landlord/Property Manager Name:** \_\_\_\_\_

**Landlord Address (if known):** \_\_\_\_\_

\_\_\_\_\_

**Subject:** *30-Day Notice of Early Lease Termination*

Dear [Landlord/Property Manager Name],

This letter serves as my/our formal written notice to terminate the lease for the property located at **[Rental Address]**. In accordance with the lease terms and applicable state law, I/we will vacate the premises on or before **[Date 30 days from today]**.

Please let me/us know the required move-out procedures and if you would like to schedule a walk-through inspection of the unit. Kindly provide instructions regarding the return of any security deposit.

Thank you for your cooperation.

**Tenant Signature(s):** \_\_\_\_\_

**Forwarding Address (for return of security deposit):**

\_\_\_\_\_

\_\_\_\_\_