

30-Day Notice of Intent to Vacate

Use this **30-day notice form sample** to formally notify your landlord of early lease termination. It provides a clear and legally compliant way to communicate your intent to vacate within 30 days. This template helps ensure a smooth transition without unnecessary penalties.

Date: _____

Tenant Name(s): _____

Current Address: _____

Landlord/Property Manager Name: _____

Landlord Address (if known): _____

Subject: *30-Day Notice of Early Lease Termination*

Dear [Landlord/Property Manager Name],

This letter serves as my/our formal written notice to terminate the lease for the property located at **[Rental Address]**. In accordance with the lease terms and applicable state law, I/we will vacate the premises on or before **[Date 30 days from today]**.

Please let me/us know the required move-out procedures and if you would like to schedule a walk-through inspection of the unit. Kindly provide instructions regarding the return of any security deposit.

Thank you for your cooperation.

Tenant Signature(s): _____

Forwarding Address (for return of security deposit):

