

# 30-Day Advance Notice Form Sample for Tenants

Use this **30-day advance notice form sample** to inform tenants about important changes or lease termination. This template ensures clear communication and legal compliance. Customize it to suit your rental agreement and maintain a professional landlord-tenant relationship.

## 30-Day Advance Notice to Tenant

Date: \_\_\_\_\_

To: \_\_\_\_\_ (Tenant's Name)

Property Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Dear Tenant,

This letter serves as formal **30-day advance notice** regarding the following change to your tenancy:

- [ ] Lease Termination
- [ ] Rent Increase
- [ ] Other: \_\_\_\_\_

The effective date of this change/termination will be \_\_\_\_\_. According to the terms of your current lease agreement and in compliance with local and state laws, you are required to vacate the premises or accept the above change by this date.

Please contact me at \_\_\_\_\_ if you have any questions or to discuss arrangements for move-out, inspection, or any other concerns.

Thank you for your attention and cooperation.

Sincerely,

\_\_\_\_\_  
(Landlord/Property Manager Name)

\_\_\_\_\_  
(Contact Information)