

# Staff Performance Appraisal Form Sample for Hospitals

The **staff performance appraisal form sample** for hospitals is designed to effectively evaluate healthcare professionals' skills and contributions. This form ensures a structured review process, promoting continuous improvement and high-quality patient care. Utilizing a standardized template helps hospital administrators track staff development and enhance team performance.

Employee Information			
Name:	<input type="text"/>	Employee ID:	<input type="text"/>
Department:	<input type="text"/>	Position:	<input type="text"/>
Date of Appraisal:	<input type="text"/>	Appraiser:	<input type="text"/>

Performance Criteria				
Criteria	Excellent	Good	Satisfactory	Needs Improvement
Clinical Skills & Competency	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Patient Care & Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Teamwork & Collaboration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attendance & Punctuality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adherence to Policies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Professional Development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments & Recommendations	
Strengths:	<input type="text"/>
Areas for Improvement:	<input type="text"/>
Training Needs:	<input type="text"/>
Overall Comments:	<input type="text"/>

Signatures	
Appraiser's Signature:	<input type="text"/> Date: <input type="text"/>
Employee's Signature:	<input type="text"/> Date: <input type="text"/>

