

Sample Monthly Student Attendance Form Template

This **Sample Monthly Student Attendance Form Template** simplifies tracking student attendance each month, ensuring accurate records and easy monitoring. Designed for educators, it facilitates organized data collection and aids in identifying attendance patterns effectively. Use this template to maintain clear and consistent student attendance documentation.

Month:

Class/Section:

#	Student Name	Date																														Total Present	Remarks
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1	John Doe																																
2	Jane Smith																																

Instructions: Mark **P** for Present, **A** for Absent, **L** for Late, **E** for Excused in the appropriate date columns. Calculate the total number of days present for each student at the end of the month.