

Sample Declaration Statement Form for Employment Verification

This **sample declaration statement form** is designed to streamline the employment verification process by providing a clear and concise template. It ensures that all necessary details about the employee's role and tenure are accurately documented. Using this form helps employers maintain consistency and compliance during employment checks.

Employee Information

Full Name:

Position/Job Title:

Employment Start Date:

Employment End Date (if applicable):

Employer Information

Employer/Company Name:

Contact Person:

Contact Details (Phone/Email):

Role Description & Remarks

Brief Description of Duties/Role:

Additional Remarks (if any):

Declaration Statement:

I hereby confirm that the above information regarding the employment of the stated individual is true and correct to the best of my knowledge. I understand that providing false information may result in penalties or legal action.

Authorized Representative Name:

Date:

Signature:

(Sign here)